eVersity
ONLINE CAMPUS

CERTIFICATE OF UNIT COMPLETION

Awarded to

Renz Steven Valeriano

for the successful completion of

Create Workplace Policies and Procedures for Sustainability

this unit is aligned to a recognised unit of competency within the
Australian Qualifications Framework

5 Jun 2025

ISSUED

Certificate Number:

68419c2f27475938ac03c371

DR. INGRID L. URSUA
President

COMPETENCY BADGE

CREATE WORKPLACE POLICIES AND PROCEDURES FOR SUSTAINABILITY



This subject describes the skills and knowledge required to develop and implement workplace sustainability policies and to modify the policy to suit changed circumstances. It applies to managerial responsibilities and undertaking work developing approaches to create, monitor and improve strategies and policies within workplaces.

ISSUED TO Renz Steven Valeriano

SKILLS

Empathy, Business Acumen, Holistic Thinking, Critical Thinking, Motivator, Leader, Innovation, Resilience, Exceptional Communication Skills, Continuous Improvement, Risk Management.

Employability skills

PERFORMANCE EVIDENCE

To complete the subject the participant has been able to demonstrate the ability to:

- Develop comprehensive workplace policies and procedures that integrate sustainability principles and practices. This involves conducting a thorough assessment of the organisation's environmental impact, resource usage, and carbon footprint, and identifying areas for improvement.
- Integrate sustainability policies and procedures into broader organisational frameworks.
- Excel in consulting and communicating with relevant stakeholders to foster engagement with sustainability initiatives. This involves identifying key stakeholders, including employees, management, suppliers, customers, regulatory bodies, and community members, and soliciting their input and feedback throughout the policy development and implementation process.

KNOWLEDGE EVIDENCE

To complete the subject requirements safely and effectively the individual has been able to:

- Articulate the Australian and national regulatory bodies, International Standards relevant to corporate sustainability, such as the International Organisation for Standardisation (ISO).
- Demonstrate a comprehensive understanding of environmental and sustainability legislation, regulations, and codes of practice applicable to organisations. This includes legislation governing areas such as environmental protection, waste management, energy efficiency, carbon emissions, water conservation, and biodiversity conservation.

ELEARNING SKILLS

Computer Skills, Adaptability, Self Starter, Communication Skills, Writing Skills, Organisational Skills, Teamwork, Collaboration, Time Management, Research Skills.

LANGUAGE

English is the Medium of Instruction

YEAR ISSUED 2025

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